



Collaborative Agreement

Between

Fundación para el Futuro de Colombia

and

University of Bristol

The *Fundación para el Futuro de Colombia* (COLFUTURO) and the University of Bristol share an interest in strengthening bilateral cooperation in the field of education between Colombia and Bristol (UK).

The purpose of this agreement is to foster cooperation and enhance the links between the two institutions through the provision of shared financing for talented Colombian students admitted to graduate degree programs at the University of Bristol, within the framework of a Joint Graduate Loan-Scholarship Program.

The Joint Graduate Loan-Scholarship Program will operate as follows:

1. Colombian students interested in this Joint Graduate Loan-Scholarship Program will seek admission to the graduate degree programs offered by the University of Bristol (Master's and Doctor of Philosophy Degrees), following the normal application procedures and meeting all the standard admission requirements (including official language tests) established by the University of Bristol.
2. Students applying or admitted to graduate degree programs offered by the University of Bristol will submit a Loan-Scholarship application to COLFUTURO, following the normal application procedures and meeting all the standard requirements established by COLFUTURO.
3. Students who are offered a place for full-time graduate studies at the University of Bristol and who are selected as beneficiaries of the Loan-Scholarship Program of COLFUTURO will be eligible or considered for the shared financing under this agreement.
4. The University of Bristol will provide a scholarship of 25% of the tuition fees to all eligible students
5. The University of Bristol will offer this financial support for Master's students for a period of 1 year(s) and for PhD students for up to 4 year(s)

6. COLFUTURO will provide the remainder of the tuition fees, living allowance and will cover other related costs, in accordance with its policies and procedures, up to USD50,000 and up to two years.
7. The students are responsible for obtaining financial resources to cover other costs (that are not included in this Loan-Scholarship agreement) related to their program of study.
8. Each institution will designate a coordinator to implement and monitor this Joint Graduate Loan-Scholarship Program. In particular, the designated coordinators will be responsible for ensuring that:
 - a. the University of Bristol and COLFUTURO provide prospective Colombian scholars with information on their programs of interest and guidance on how to apply to the University of Bristol.
 - b. the University of Bristol provides COLFUTURO with all the relevant promotional materials and brochures on the different graduate degree programs offered by the University of Bristol to encourage interest among prospective Colombian students.
 - c. the University of Bristol will apply the agreed discount for each eligible Colombian student on receipt of a Financial Guarantee Letter (FGL).
 - d. the University of Bristol will invoice in GBP (£) once per student as per the funding breakdown on the FGL
 - e. the University of Bristol provides all Colombian students admitted to their graduate degree programs information on the Loan-Scholarship Program of COLFUTURO and encourages these students to contact and apply to COLFUTURO.
 - f. COLFUTURO informs the University of Bristol of successful candidates by sending the list of Colombian students admitted to the University of Bristol by mid-May and selected as beneficiaries of the Loan-Scholarship Program of COLFUTURO.
 - g. COLFUTURO provides the University of Bristol with institutional information on COLFUTURO and pertinent details on its Loan-Scholarship Program and the payment scheme (see Annex I). The designated coordinator of the University of Bristol ensures that relevant authorities of the University of Bristol (i.e., bursars and student account offices) in charge of student accounts accept the terms of COLFUTURO's Loan-Scholarship Program.
 - h. COLFUTURO require successful Colombian applicants to read and comply with Bristol's International Sponsored Student Policy, found here: <https://www.bristol.ac.uk/students/support/finances/tuition-fees/payment/sponsored/>
 - i. Both institutions make the necessary financial arrangements for confirmed scholars.
 - j. Both institutions have the obligation to inform the other party of any change in the designated coordinator or signatory in charge of this agreement.

9. Stacking discounts/University of Bristol scholarship
Where beneficiaries of COLFUTURO funding are also receipt of funding from another organisation that Bristol has a discount arrangement with, the discounts cannot be stacked, and the higher discount amount will be applied. Where beneficiaries of COLFUTURO funding have also been awarded a scholarship from Bristol, the scholarship will be applied in place of the discount where the value of the scholarship is higher.
10. Student withdrawal from programme of study
Should beneficiaries of COLFUTURO funding withdraw from their programme of study, Bristol will invoice in line with its Tuition Fee Refund Policy and no further discount (including the one in this agreement) will be applied. For postgraduate students, a full refund can be claimed if it is made within the first two weeks of the start of the programme. If the student withdraws midway through a month, the whole month's fees will be due. Bristol's Tuition Fee Refund Policy can be viewed here: <https://www.bristol.ac.uk/applicants/media/policy-documents/2021/undergraduate/tuition-fee-refund-policy.pdf>
11. The designated coordinators are:
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| For The University of Bristol:
Jenni Jackson
Deputy Head of International Partnerships & Relations (Scholarships and Sponsors)
e-mail: jenni.jackson@bristol.ac.uk
Phone number: 07890527841 | For COLFUTURO:
Johanna Torres
Academic Advising Director


johanna.torres@colfuturo.org
(57)1 3405394 Ext. 124 |
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12. Both institutions will promote the agreement to prospective Colombian graduate students.

This agreement shall be effective for three (3) years from the date of signature by the designated representatives of each party and may be reviewed or renegotiated at the request of either party. For the avoidance of doubt, this agreement covers new students enrolling at the University in 2022/23, 2023/24 and 2024/25 academic sessions. Either party may terminate the agreement by providing at least thirty days prior written notice to the other party.



Agnes Nairn
University Global Engagement
Academic Lead (Interim)
The University of Bristol

Date: 03/03/2022

DocuSigned by:

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Jerónimo Castro Jaramillo
Executive Director,

COLFUTURO

Date:

Annex 1
General Terms and Payment Scheme of COLFUTURO
Loan-Scholarship Program

1. COLFUTURO's financing system consists of a Loan-Scholarship of up to USD50,000 for a maximum financing period of two years.
2. The applicants for the Loan-Scholarship determine the amount to be requested from COLFUTURO in accordance with COLFUTURO's policies and procedures.
3. Successful applicants or beneficiaries of this program can use the Loan-Scholarship to cover the full or partial costs of their graduate studies abroad.
4. COLFUTURO's Loan-Scholarship is granted in US Dollars. All payments to beneficiaries (i.e, settling allowance and living allowance) are done in US Dollars but COLFUTURO can pay tuition to universities in other currencies. COLFUTURO agrees to pay the University of Bristol in GBP (£). However, COLFUTURO beneficiaries have the obligation to assume any discrepancy arising from foreign exchange fluctuations, between the US Dollar amount requested to COLFUTURO and the other currencies.
5. COLFUTURO's selection process for the Loan-Scholarship Program is done yearly. Applicants can comply with documentary requirements when the on-line application becomes available in January and up to February 28th. Results are published by the mid of May. These dates may change each call.
6. COLFUTURO notifies partner universities immediately regarding the results of the selection process by sending them the list of COLFUTURO beneficiaries admitted to their graduate degree programs.
7. Once students are selected and notified as beneficiaries of COLFUTURO, the latter arranges a meeting with the student to explain in detail, the terms, and conditions of the Loan-Scholarship. The student who accepts these terms and conditions, decides the allocation of this Loan-Scholarship considering the maximum amounts mentioned in item 1. The beneficiary can allocate approved financial support on the following cost items:
 - Airfare
 - Settling Allowance (one-time payment of up to USD2,000)
 - Tuition
 - Health insurance
 - Living allowance (Up to USD2,000 per month)
 - Textbooks and computer allowance (maximum USD2,000 per year)
 - Debtors' insurance

COLFUTURO provides each beneficiary with a sponsorship letter indicating the total amount of the loan-scholarship.

8. COLFUTURO clearly informs the beneficiaries, which of the above items are payable directly to them and to the universities or service providers.

9. COLFUTURO pays annual tuition and fees (and health insurance, when this is included as part of the University's fees) directly to the universities in two installments:

For those beneficiaries who begin their programs during the second semester of the year:

- First payment: November 15th, Student must submit the corresponding invoice to COLFUTURO not later than October 31st
- Second payment: March 15th, Student must submit the corresponding invoice to COLFUTURO not later than February 28th

University of Bristol will provide one invoice per student per academic year (September to September) which the student can upload by the dates set out above.

For those beneficiaries entering during the first semester of the year, the payment scheme is vice-versa, first payment in March and second payment in November.

10. The students are responsible for obtaining financial resources to cover other costs (that are not included in this Loan-Scholarship agreement) related to their program of study.
11. The students have financial responsibility towards the University; COLFUTURO will pay on their behalf. After the final payment is made by COLFUTURO, any outstanding balance, including those resulting from exchange rate fluctuations, must be covered by the student.
12. The loan turns into a partial scholarship when the student returns to Colombia and resides in the country for a pre-established period. To qualify for the scholarship, the student must comply with all the requirements previously agreed with COLFUTURO. The scholarship is granted as follows: 20% for MBA programs and masters in the fields of administration and law, and 40% for masters in all other areas and all doctoral programs. Two additional 20% bonuses can be given as follows:
- a. Beneficiaries who work full time in the public sector or as academic or researcher will receive 10% during the first year, 5% for the second year and 5% for the third year, to get up to 20%.
 - b. Beneficiaries who work in a city different from Bogotá or its metropolitan area will receive 10% during the first year, 5% for the second year and 5% for the third year, to get up to 20%.

The loan component must be paid by the beneficiary monthly, upon his or her return to Colombia, according to the established amortization period, which cannot exceed a 5-year term.